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mrallanobrien@hotmail.com

Allan b. o’brien

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| Objective |  | To enter any positions related to my current field of study, i.e. Database Administrator, Systems Analysis, Oracle Database Developer, Database Application Specialist, Web Designer or Programmer. |
| Education |  | College of science, technology and applied arts of trinidad and tobago Associate in Applied Science IT Information System Development Degree  BSC Computer Information Systems – In Progress - Final Year Completing Final Project (Current GPA – 3.10) university of cambridge, gce advanced level examinations Sociology Grade C History Grade C Mathematics Grade E St augustine senior secondary comprehensive school (CXC Certificate) Mathematics General Grade II English General Grade II Integrated Science General Grade II Spanish General Grade II History General Grade II English Literature General Grade III St augustine senior secondary comprehensive school (NEC Certificate) Introduction to Computers Grade C |
| Experience |  | Programmer / system analyst, Guardian General Insurance LimitedJuly 2015 – Present  * Database Administration * Database System analyst * Business Analyst * JavaScript / Ext JS Programming * RPG 4 Programming * Web Applications * AS 400/IBM iSeries * SQL Programming * TS SQL * Microsoft Office 2013   Accounting Assistant, Guardian General Insurance Limited April-2005 – Jun 2015   * Accounts Receivables & Payables * Generating Reports * Visiting Brokers & Agents * Software Consulting * Research & Data Analysis * Hardware Maintenance * Database Designing, Development and Implementation * SQL Programming * Filing & Book Keeping  Accounts Clerk/Customer services representative, arima discount mart/ridgewood international communication center September 2004 – February 2005   * Invoicing * Stock taking * Filing & Book Keeping * Cashing * Preparing Stock Reports * Preparing Delivery Notes * Faxing & Receiving Calls |
| Skills & Abilities |  | * Communications -- I possess good written and verbal presentation skills. I demonstrate a high level of professionalism when resolving issues with coworkers and external customers. I’m capable of using various form of communication, i.e. Microsoft Outlook 2013, Fax/Scanning and other social media tools. * Interpersonal Skills -- I’m a team player. I get along well with co-workers. I’ve received positive evaluations from previous and current team leaders. I help coworkers resolve I.T. issues in and outside of my department. Excellent knowledge of Microsoft Office 2013 and Oracle Database Software. * Flexible – I’m willing to try new things and am interested in improving efficiency on all assigned task. I have a record of working on various projects to improve the current receivables to a satisfactory and manageable position. * Attention to Detail – I produce work that is orderly, attractive and display a high level of professionalism. I also ensure that tasks are completed correctly and on time. * Hard-working – I’m always willing to go the extra mile, if my job requires staying back after working hours. I often extend assistance to co-workers not only in my department but in other departments. * Other – I’m involved in charitable and social groups, I’m a Committee Head for GIFT charity initiative and was the Treasurer of my company’s Staff Club. I’m currently co-partnered with my brother in forming Cornik Computing and Accounting Solutions. Our small business offers accounting and I.T. consultancy services, I.T. repairs and software solutions. |
| References |  | roger chung Chair (Ag.) Information Science and Technology, College of Science, Technology and Applied Arts of Trinidad and Tobago  +1(868)625-5030 Ext#5479  **Caira Cudjoe**  Group Events Manager, Integrated Marketing Communications  Guardian Group  1 Guardian Drive, Westmoorings.  t: +1(868)632-5433 ext.2053 | f: +1(868)-632-5695 Andre Cadogan Lecturer, Information Science and Technology Department, College of Science, Technology and Applied Arts of Trinidad and Tobago  t: +1(868)625-5030 | m: +1(868)381-9070 |